GOVERNMENT OF ANDHRA PRADESH

ABSTRACT

Public Services – TR&B Department- Public Transport Department Subordinate Services – Andhra Pradesh Public Transport Personnel Subordinate Service - Special Rules – Notification – Orders- Issued.

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TRANSPORT, ROADS & BUILDINGS (TR.II) DEPARTMENT

G.O.MS.No. 22 **Dated: 24-05-2021**

Read the following:-

1. G.O. Ms. No.50 of TR&B (TR.II) Dept., dated 30.12.2019
2. G.O. Ms. No.51 of TR&B (TR.II) Dept., dated 31.12.2019
3. G.O. Ms. No.52 of TR&B (TR.II) Dept., dated 31.12.2019
4. G.O. Ms. No.2 of GA (CABINET-II) Dept., dated 3.1.2020
5. Act No.36 of 2019 published in AP Gazette Notification (Part-1 Extraordinary), No.2, G.837 of TR & B (TR.II) Dept., dated 01.01.2020.
6. From the Secretary, A.P.P.S.C, Lr.No.138/R&R/2021, Dt.31.03.2021.

ORDER

The following Notification shall be published in an Extraordinary issue of the Andhra Pradesh Gazette, dated:24.05.2021.

NOTIFICATION

In exercise of the powers conferred by the proviso to Article 309 of the Constitution of India, and under section 4 of Andhra Pradesh State Road Transport Corporation (Absorption of Employees into Government Service) Act, 2019 (Act No.36 of 2019) and of all other powers hereunto enabling the Governor of Andhra Pradesh, hereby makes the following Special Rules for the Andhra Pradesh Public Transport Personnel Subordinate Services.

1. Short Title:

These Rules may be called the Andhra Pradesh Public Transport Personnel Subordinate Service Rules, 2021.

2. Constitution:

The Service shall consist of the following categories of posts, namely-

Class - I:

Category (1): Superintendent (Personnel)
Category (2): Deputy Superintendent (Personnel)
Category (3): Senior Assistant (Personnel)

Class - II:

Category (1): Typist

Class - III:

Category (1): Junior Assistant (Personnel)
Category (2): Routine Clerk
Category (3): Record Tracer

Class-IV:

Category (1): Attender

Class-V:

Category (1): Sweeper

(P.T.O)

3. Method of Appointment and appointing authority:

Subject to the other provisions in these Rules, the method of appointment and appointing authority for the categories of posts that fall under these Services given in column (3) of the **Annexure-I** are shown in the corresponding entries in column (4) and column (5) thereof, respectively.

4. Rule of Reservation:

General Rules of the State Government for recruitment/Promotion issued from time to time shall apply with regard to Rule of Reservation.

5. Qualifications:

No person shall be eligible for appointment to the categories specified in column (3) of the **Annexure-II** to these Rules and by the method specified in column (4) unless he/she possesses the qualifications specified in the corresponding entry in column (5) thereof.

6. Age:

No person shall be eligible for appointment by Direct recruitment if he/she has completed the age of thirty four (34) years on the first day of July of the year in which the notification for selection is made.

7. Minimum Service:

No person shall be eligible for promotion unless he/she is an approved probationer and has put in not less than four (4) years of service from the date of commencement of probation, in the category from which promotion is made.

8. Probation:

(a) Every person appointed by direct recruitment to any of the posts shall, from the date on which he/she joins duty, be on probation for a total period of two (2) years on duty within a continuous period of three (3) years.

(b) Every person appointed by any of the posts either by promotion or by transfer shall, from the date on which he/she joins duty be on probation for a total period of one (1) year on duty within a continuous period of two (2) years.

9. Training:

(a) Every person appointed by direct recruitment to the categories specified in these Rules shall undergo training for a period of six (6) months as per the programs approved by the Commissioner, Public Transport Department (PTD).

(b) Every person appointed to the Service by direct recruitment to the categories specified in these Rules shall before the commencement of training execute an agreement/bond that he/she shall serve the Department for a period of three (3) years after the completion of training.

(c) He/she will be liable to refund the Government the pay and allowances or any other remuneration received by him/her in addition to the amount spent by the Government on his/her training etc.,

(i) If he/she fails to serve the Department for a minimum period of Three (3) years after the completion of his/her training, for any reason; or
(ii) If he/she discontinues the training or is discharged from the training course for misconduct or any other reason; or
(iii) If he/she secures any other employment elsewhere other than the State Government.

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(d) The period of training shall count as duty period for the purposes of Probation, Increment, Leave and Pension/ CPS (Contributory Pension Scheme)/ Employees Provident Fund Organization (EPFO) or as notified by the Government.

10. Tests:

(a) Every person appointed by direct recruitment to any post in the Service shall pass the Departmental Examination with in the period of probation.

(b) No person shall be eligible for appointment by promotion to the category of Deputy Superintendent (Personnel) specified in these Rules unless he/she passed Departmental Lower Personnel Management Test.

(c) No person shall be eligible for appointment by promotion to the category of Junior Assistant (Personnel) specified in these Rules unless he/she passed Departmental requisite qualifying test and also test on computer knowledge like MS-Office etc.

(d) The departmental tests required to be passed by each category of post will be prescribed separately after finalization of matching of designations and pay scales of Public Transport Department employees with that of Government employees.

11. Unit of Appointment:

For purposes of appointment by direct recruitment or by transfer, discharge from service, seniority, postings and transfers and such other matters as may be specified by the State Government, the Unit of appointment is Zone for all the categories specified in these Rules except Typist, Junior Assistant (Personnel), Routine Clerk, Record Tracer, Attender and Sweeper categories for which Unit of appointment is Region.

However, the Unit of appointment for each category of post as per the A.P. Public Employment (Organization of Local Cadre and Regulation of Direct Recruitment) Order 1975 will be prescribed separately after finalization of matching of designations and pay scales of Public Transport Department employees with that of Government employees.

(BY ORDER AND IN THE NAME OF THE GOVERNOR OF ANDHRA PRADESH)

M.T. KRISHNA BABU
PRINCIPAL SECRETARY TO GOVERNMENT

To
The Commissioner of Printing, Stationary & Store, Purchase (Printing Wing), AP, Vijayawada.(With a request to publish the above G.O. in the A.P. Gazette and supply of (100) copies to the Government and 100 copies to the Commissioner, Public Transport Department and E.O. V C & MD, APSRTC, Vijayawada.)
The Commissioner, Public Transport Department and E.O. VC & MD, APSRTC, Vijayawada.
Copy to:
The P.S to Secretary, AP Public Service Commission, Vijayawada (10 copies).
The Finance (FMU-TR&B) Departments.
The P.S. to Secretary (Services.C) GAD.
The Law (H) Department.
The P.S to Secretary to Hon'ble C.M.
The P.S. to Minister for Transport.
The P.S. to Chief Secretary, Govt., of A.P.
The P.S. to Prl. Secy., TR&B Dept.
The P.S. to Principal Finance Secretary, Finance Dept.,
SF/SC

// FORWARDED BY ORDER //

SECTION OFFICER

Annexure-I

(See Rule-3)

Method of appointment and Appointing authority:

Sl. No	Category	Post	Method of Appointment	Appointing authority
(1)	(2)	(3)	(4)	(5)
	Class - I			
1	Category (1)	**Superintendent (Personnel)**	By promotion from Deputy Superintendent (Personnel);	Executive Director (Zone)/ Executive Director (Admin)
2	Category (2)	**Deputy Superintendent (Personnel):**	To be filled in alternatively –	Executive Director (Zone)/ Executive Director (Admin)
			a) By promotion from Senior Assistant (Personnel); and	
			b) By Direct recruitment;	
3	Category (3)	**Senior Assistant (Personnel)**	By promotion -	Executive Director (Zone)/ Executive Director (Admin)
			In a Unit of Six vacancies -	
			(a) the 2nd vacancy shall be filled by promotion from Typist; and	
			(b) the remaining five (5) vacancies to be filled by promotion from Junior Assistant (Personnel).	
			Note: If suitable candidate from (a) above is not available, the vacancies may be filled in by the candidates from (b) above;	
	Class - II			
4	Category (1)	**Typist**	By Direct Recruitment.	Regional Manager
	Class - III			
5	Category (1)	**Junior Assistant (Personnel)**	a) By Promotion from **Conductor** and **Routine Clerk**; and	Regional Manager
			b) By Direct recruitment.	
			In a Unit of 30 vacancies -	
			a) the 11th and 21st vacancies be filled by promotion from **Routine Clerk**; (**Total: 2 points)**	
			b) the 1st, 4th, 6th, 8th, 9th, 14th,17th, 23rd, 24th & 27th vacancies be filled by promotion from **Conductor**. (**Total: 10 points)**	
			c) the remaining **18** vacancies be filled by Direct recruitment.	

(P.T.O)

			Departmental candidates possessing the prescribed qualifications may also be considered for selection along with outsiders against direct recruitment quota. out of total 18 DR vacancies, the 2nd and 25th points to be filled by selection from among eligible departmental candidates from any department, who are in possession of qualifications prescribed for direct recruitment and put in three (3) years of service as such.	
			In-service employees have to appear for competitive examination conducted for outsiders and should get minimum qualifying marks both in written test and interview for consideration by the appropriate selection committee.	
			In-service employees are given age relaxation as per the Rules.	
			Note: Within a block period of one year, if suitable candidates from (a) and (b) are not available to fill up the vacancies reserved for them; the vacancies may be filled by the candidates from (c).	
6	Category (2)	**Routine Clerk**	To be filled in alternatively -	Regional Manager
			a) By promotion from Record Tracer; and	
			b) By promotion from Stores attendant/Khalasi;	
7	Category (3)	**Record Tracer**	To be filled in alternatively by Promotion from Attender and Sweeper;	Regional Manager
	Class - IV			
8	Category (1)	**Attender**	By Direct Recruitment	Regional Manager
	Class - V			
9	Category (1)	**sweeper**	By Direct Recruitment.	Regional Manager

M.T. KRISHNA BABU
PRINCIPAL SECRETARY TO GOVERNMENT

Annexure-II
(See Rule-5 and Rule-7)

Qualifications:

Sl. No	Category	Post	Method of Appointment	Qualifications
(1)	(2)	(3)	(4)	(5)
	Class - I			
1	Category (1)	Superintendent (Personnel)	By promotion from Deputy Superintendent (Personnel);	Must be a Graduate from any recognized University;
				Must have put in minimum four (4) years of service as such.
2	Category (2)	**Deputy Superintendent (Personnel):**	To be filled in alternatively	
			a) By promotion from Senior Assistant (Personnel); and	Must be a Graduate from any Recognized University;
				Must have put in minimum four (4) years of service as such.
			b) By Direct recruitment;	Must be a Graduate from any recognized University;
3	Category (3)	Senior Assistant (Personnel)	By promotion -	
			In a Unit of Six vacancies -	Must be a Graduate from any recognized University;
			(a) the 2nd vacancy shall be filled by promotion from Typist; and	Must have put in minimum four (4) years of service as such.
			(b) the remaining five (5) vacancies to be filled by promotion from Junior Assistant (Personnel).	
			Note: If suitable candidate from (a) above is not available, the vacancies may be filled in by the candidates from (b) above;	
	Class - II			
4	Category (1)	Typist	By Direct Recruitment;	Must have passed Degree from a Recognized University;
				Must have passed the Government Technical Examination in Higher Grade Typewriting either in English or Telugu;
				Note:- 1) Preference will be given to the Candidates who have acquired qualification both in English and Telugu Typewriting.

(P.T.O)

				2) Preference will be given to the candidates who have acquired Computer qualification like MS-Office etc.
	Class - III			
5	Category (1)	Junior Assistant (Personnel)	a) By Promotion from **Conductor** and **Routine Clerk**; and	Must be a Graduate from any recognized University;
				Must have put in minimum four (4) years of service as such.
			b)By Direct recruitment	Must be a Graduate from any recognized University;
			In a Unit of 30 vacancies -	
			a) the 11th and 21st vacancies be filled by promotion from **Routine Clerk** ; (**Total:2 points**)	
			b) the 1st , 4th, 6th , 8th , 9th, 14th ,17th,23rd ,24th &27th vacancies be filled by promotion from **Conductor**. (**Total: 10 points**)	
			c) the remaining **18** vacancies be filled by direct recruitment.	
			Departmental candidates possessing the prescribed qualifications may also compete for selection along with outsiders against direct recruitment quota. Out of total 18 DR vacancies, the 2nd and 25th points to be filled by selection from among eligible departmental candidates from any department, who are in possession of qualifications prescribed for direct recruitment and put in three (3) years of service as such.	
			In service employees have to appear for competitive examination conducted and should get minimum qualifying marks both in written test and interview.	
			In-service employees are given age Relaxation as per the Rules.	
			Note: Within a block period of one year, if suitable candidates from (a) and (b) are not available to fill up the vacancies reserved for them, the vacancies may be filled by the candidates from (c).	

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6	Category (2)	Routine Clerk	To be filled in alternatively -	
			a) By promotion from Record Tracer; and	Must have passed SSC or its Equivalent examination;
			b) By promotion from Stores attendant/Khalasi;	Must have put in minimum four (4) years of service as such.
7	Category (3)	Record Tracer	To be filled in alternatively by Promotion from Attender and Sweeper;	Must have passed SSC or its equivalent examination.
				Must have put in minimum four (4) years of service as such.
	Class - IV			
8	Category (1)	**Attender**	By Direct Recruitment.	Must have passed SSC or its Equivalent examination.
	Class - V			
9	Category (1)	**sweeper**	By Direct Recruitment.	Must have passed SSC or its equivalent examination.

M.T. KRISHNA BABU
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